

REQUEST FOR QUOTATION

RFQ21-102

RIV / SR No. : R21-155
 Date: 03/23/2021

GENTLEMEN:

THIS IS A REQUEST FOR QUOTATION ON GOODS/SERVICES ENUMERATED HEREUNDER, IF YOU ARE INTERESTED AND IN A POSITION TO FURNISH THE SAME, PLEASE SUBMIT SEALED PROPOSALS ON OR BEFORE APRIL 27, 2021, 4:00 P.M. THE RIV / SR NO., AS INDICATED ABOVE, SHOULD BE WRITTEN CLEARLY ON THE RIGHT FACE OF THE ENVELOPE AND ADDRESSED TO THE BIDS AND AWARDS COMMITTEE, LAGUNA LAKE DEVELOPMENT AUTHORITY, NATIONAL ECOLOGY CENTER, EAST AVENUE, DILIMAN, QUEZON CITY

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE
	300	pcs	3-ring Cover File with Pockets	
			Description:	
			3-ring PVC file with front and back outer pockets,	
			inner - left 1/2 plastic pockets 250 ⁰ Ring Diameter	
			Size: Legal	
			(See attached sample	
			Note: You may submit your quotation electronically	
			through lldaproc@gmail.com	
			The following documents must be included in the	
			submission of sealed price quotation.	
			1. Mayor's/Business Permit	
			2. PhilGEPS Registration	
			Terms of Payment:	
			Delivery:	

**PRICES IN THE ABOVE OFFER ARE CERTIFIED
 CORRECT:**

 SIGNATURE ABOVE PRINTED NAME
 OF THE CANVASSER

 AUTHORIZED SIGNATURE

 NAME OF FIRM

 TELEPHONE NUMBER(S)

 ADDRESS

 TAX IDENTIFICATION NUMBER (TIN)

IMPORTANT

1. Prices should be written in ink or typewritten. When offering substitutes or equivalent, please specify the brand.
2. Submit your quotations in a sealed envelope. The RIV / SR no, as indicated above, should be clearly indicated in the uppermost right face of the envelope and addressed to the address given above.
3. Erasures should be initialed by the person who made the proposal.
4. Quoted prices should be VAT inclusive unless otherwise indicated.