

## REQUEST FOR QUOTATION

RFQ21-053

RIV / SR No. : S21-061  
 Date:01/19/2021

GENTLEMEN:

**THIS IS A REQUEST FOR QUOTATION ON GOODS/SERVICES ENUMERATED HEREUNDER, IF YOU ARE INTERESTED AND IN A POSITION TO FURNISH THE SAME, PLEASE SUBMIT SEALED PROPOSALS ON OR BEFORE March 1, 2021, 4:00 P.M. THE RIV / SR NO., AS INDICATED ABOVE, SHOULD BE WRITTEN CLEARLY ON THE RIGHT FACE OF THE ENVELOPE AND ADDRESSED TO THE BIDS AND AWARDS COMMITTEE, LAGUNA LAKE DEVELOPMENT AUTHORITY, NATIONAL ECOLOGY CENTER, EAST AVENUE, DILIMAN, QUEZON CITY**

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE
	<b>270</b>	<b>pieces</b>	<b>POLO SHIRT</b>	
			- slim fit, short sleeves	
			- Dark blue as per color swatch/sample	
			- Available sizes for men and women small, medium, large, xl	
			- textile: made with pique material, smooth, light weight and comfortable to the touch (per sample)	
			- 100% polyster	
			- embroidered with LLDA Logo and website in burda pattern (per sample)	
			<b>Note:</b> You may submit your quotation electronically through <a href="mailto:lldaproc@gmail.com">lldaproc@gmail.com</a>	
			The following documents must be included in the submission of sealed price quotation:	
			1. Mayor's/Business Permit	
			2. PhilGEPS Registration	
			3. Omnibus Sworn Statement	
			Terms of Payment	
			Delivery	

**PRICES IN THE ABOVE OFFER ARE CERTIFIED CORRECT:**

\_\_\_\_\_  
 SIGNATURE ABOVE PRINTED NAME  
 OF THE CANVASSER

\_\_\_\_\_  
 AUTHORIZED SIGNATURE

\_\_\_\_\_  
 NAME OF FIRM

\_\_\_\_\_  
 TELEPHONE NUMBER(S)

\_\_\_\_\_  
 ADDRESS

\_\_\_\_\_  
 TAX IDENTIFICATION NUMBER (TIN)

### IMPORTANT

1. Prices should be written in ink or typewritten. When offering substitutes or equivalent, please specify the brand.
2. Submit your quotations in a sealed envelope. The RIV / SR no, as indicated above, should be clearly indicated in the uppermost right face of the envelope and addressed to the address given above.
3. Erasures should be initialed by the person who made the proposal.
4. Quoted prices should be VAT inclusive unless otherwise indicated.