

## REQUEST FOR QUOTATION

RFQ21-171

RIV / SR No. :S21-183  
 Date: 06/14/2021

GENTLEMEN:

**THIS IS A REQUEST FOR QUOTATION ON GOODS/SERVICES ENUMERATED HEREUNDER, IF YOU ARE INTERESTED AND IN A POSITION TO FURNISH THE SAME, PLEASE SUBMIT SEALED PROPOSALS ON OR BEFORE JUNE 29, 2021, 4:00 P.M. THE RIV / SR NO., AS INDICATED ABOVE, SHOULD BE WRITTEN CLEARLY ON THE RIGHT FACE OF THE ENVELOPE AND ADDRESSED TO THE BIDS AND AWARDS COMMITTEE, LAGUNA LAKE DEVELOPMENT AUTHORITY, NATIONAL ECOLOGY CENTER, EAST AVENUE, DILIMAN, QUEZON CITY**

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE
	200	pcs	<b>2019 LLDA Annual Report</b>	
			Specifications:	
			- Size: 8.5" x 11" (folded) / 17" x 11" (spread)	
			- Cover: CS2 140 lb with plastic lamination	
			- Inside: CS2 100 lb	
			- Matte finish full-color 4/4 (cover & all pages)	
			- Perfect bound	
			- Offset printing	
			- File/softcopy to be supplied by the end-user	
			- 200 pcs.	
			- 52 pages max (including front and back covers)	
	200	pcs	<b>LLDA 50<sup>th</sup> Anniversary Magazine</b>	
			Specifications:	
			- Size: 8.5" x 11" (folded) / 17" x 11" (spread)	
			- Cover: CS2 140 lb with plastic lamination (Spot UV)	
			- Inside: CS2 100 lb	
			- Matte finish full-color 4/4 (cover & all pages)	
			- Perfect bound	
			- Offset printing	
			- File/softcopy to be supplied by the end-user	

**PRICES IN THE ABOVE OFFER ARE CERTIFIED CORRECT:**

SIGNATURE ABOVE PRINTED NAME  
OF THE CANVASSER

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
NAME OF FIRM

\_\_\_\_\_  
TELEPHONE NUMBER(S)

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
TAX IDENTIFICATION NUMBER (TIN)

### IMPORTANT

1. Prices should be written in ink or typewritten. When offering substitutes or equivalent, please specify the brand.
2. Submit your quotations in a sealed envelope. The RIV / SR no, as indicated above, should be clearly indicated in the uppermost right face of the envelope and addressed to the address given above.
3. Erasures should be initialed by the person who made the proposal.
4. Quoted prices should be VAT inclusive unless otherwise indicated.

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ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE
			<i>page 2 of 2 (RFQ21-171)</i>	
			- 200 pcs.	
			- 52 pages max (including front and back covers)	
			You may submit your quotation electronically through lldaproc@gmail.com	
			The following documents must be included in the submission of sealed price quotation.	
			1. Mayor's/Business Permit	
			2. PhilGEPS Registration	
			3. Omnibus Sworn Statement	
			TERMS OF PAYMENT:	
			DELIVERY:	

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