

## REQUEST FOR QUOTATION

RFQ21- 169

RIV / SR No. : S21-180  
 Date: 06/16/2021

GENTLEMEN:

**THIS IS A REQUEST FOR QUOTATION ON GOODS/SERVICES ENUMERATED HEREUNDER, IF YOU ARE INTERESTED AND IN A POSITION TO FURNISH THE SAME, PLEASE SUBMIT SEALED PROPOSALS ON OR BEFORE JUNE 25, 2021, 4:00 P.M. THE RIV / SR NO., AS INDICATED ABOVE, SHOULD BE WRITTEN CLEARLY ON THE RIGHT FACE OF THE ENVELOPE AND ADDRESSED TO THE BIDS AND AWARDS COMMITTEE, LAGUNA LAKE DEVELOPMENT AUTHORITY, NATIONAL ECOLOGY CENTER, EAST AVENUE, DILIMAN, QUEZON CITY**

| ITEM | QUANTITY | UNIT | DESCRIPTION  | UNIT PRICE |
|------|----------|------|--|------------|
|      |          |      | Supply of labor for the load balancing of the electrical panel board located at 4th Floor LLDA Laboratory  |            |
|      |          |      | Scope of works:  |            |
|      |          |      | 1. Initial assessment of the electrical load schedule of the LLDA Laboratory (these include the submission of necessary as-built electrical load schedule by the end-user to the service provider)             |            |
|      |          |      | 2. Electrical audit at the LLDA Laboratory (these include the required audit of the actual electrical load profile at the Laboratory to determine the course of action necessary for the load balancing works) |            |
|      |          |      | 3. Rectification of the load (load balancing works to be done at the electrical panel board)   |            |
|      |          |      | 4. Preparation of report (these include the voltage and ampere test records, load/phase balancing of the laboratory electrical panel board and its assessment report)  |            |

**PRICES IN THE ABOVE OFFER ARE CERTIFIED CORRECT:**

SIGNATURE ABOVE PRINTED NAME  
OF THE CANVASSER

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
NAME OF FIRM

\_\_\_\_\_  
TELEPHONE NUMBER(S)

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
TAX IDENTIFICATION NUMBER (TIN)

### IMPORTANT

1. Prices should be written in ink or typewritten. When offering substitutes or equivalent, please specify the brand.
2. Submit your quotations in a sealed envelope. The RIV / SR no, as indicated above, should be clearly indicated in the uppermost right face of the envelope and addressed to the address given above.
3. Erasures should be initialed by the person who made the proposal.
4. Quoted prices should be VAT inclusive unless otherwise indicated.

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|------|----------|------|--|------------|
|      |          |      | 5. Submission of certificate to cover the works done at the Laboratory electrical panel board. |            |
|      |          |      |  |            |
|      |          |      |  |            |
|      |          |      | You may submit your quotation electronically through lldaproc@gmail.com                        |            |
|      |          |      |  |            |
|      |          |      | The following documents must be included in the submission of sealed price quotation.          |            |
|      |          |      |  |            |
|      |          |      | 1. Mayor's/Business Permit   |            |
|      |          |      | 2. PhilGEPS Registration   |            |
|      |          |      | 3. Omnibus Sworn Statement   |            |
|      |          |      |  |            |
|      |          |      | Terms of Payment:  |            |
|      |          |      | Delivery:  |            |

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\_\_\_\_\_  
 AUTHORIZED SIGNATURE

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 ADDRESS

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