

Catherine (a.k.a. Reena) De Leon Buena

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Sampaloc Manila, Philippines
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EDUCATIONAL BACKGROUND:

GRADUATE STUDIES	Master in Business Administration	Graduated 013
	Major(s) in Fiscal Management & Public Administration San Sebastian College Recto, Manila	
COLLEGE		
Courses	Bachelor of Science in Nursing De Ocampo Memorial College Manila	2008
	Bachelor of Arts in Economics Centro Escolar University Mendiola, Manila	1981
Secondary	Mary Immaculate Academy Pakil, Laguna	1977
Primary	Mabitac Elementary School Mabitac, Laguna	1973 3 rd Honourable

WORK EXPERIENCE:

1. LAGUNA LAKE DEVELOPMENT AUTHORITY

Position Title	:	Division Chief III, Community Development Division
Inclusive Dates	:	August 24, 2015 to present
Industry	:	Government
Work Description	:	Plans , organizes, directs and controls the activities of the Division to ensure the efficient and effective performance of its functions; Supervises staff of the Division; Implements and monitors community- based development and environmental protection projects

Conducts dialogues and conferences with various stakeholders (POs,NGOs, LGUs,Fisherfolks etc.) with regard to new project developments;

Coordinates, establishes and strengthens linkages with various stakeholders, private and government agencies or instrumentalities to facilitate smooth implementation of environmental programs of the authority;

Performs other functions as may be assigned.

2. LAGUNA LAKE DEVELOPMENT AUTHORITY

Position Title : Community Development Officer IV as Officer-In-Charge, Community Development Division & Cluster Head for LLDA River Rehabilitation Project

Inclusive Dates : January 1, 2011 to August 23, 2016

Industry : Government

Work Description : Organize and conducts dialogues and conferences with regard to the development of environmental **projects for River Councils, FARMC's, EA's, PO's, NGO's etc. Supervises the activities of the CDD** to ensure the efficient and effective performance of its functions; Review and formulation of management system and procedures to systematize the activities of the division.

3. LAGUNA LAKE DEVELOPMENT AUTHORITY

Position Title : Community Development Officer III, As Cluster Head in the Province of Rizal

Inclusive Dates : August 1, 1991 to December 31,2010

Work Description : Assists in monitoring the activities of the CDD; to ensure the efficient and effective performance of its functions; Assists in the implementation of approved livelihood projects to develop **fishermen's capability** to manage projects to increase their income; Coordinates and establishes linkages with private and other concerned government agencies or instrumentalities to facilitate the implementation of various development projects.

4. LAGUNA LAKE DEVELOPMENT AUTHORITY

Position Title : Management and Audit Analyst II

Inclusive Dates : June 1, 1986 to July 31, 1991

Work Description : Assist in the analysis of existing policies, procedures and develops outline plans in the improvement of existing systems and procedures; Revises and designs working papers to be used in the implementation and monitoring of audit work; Assist in the review and formulation of plans and policies affecting lake management program.

5. LAGUNA LAKE DEVELOPMENT AUTHORITY

Position Title : Economic Researcher I

Inclusive Dates : July 1, 1982 to May 31, 1986

Work Description : Conduct survey , collection of data for the preparation of project proposal.

Monitoring of monthly accomplishment report.

TRAININGS/SEMINARS ATTENDED:

- Integrated Resource Management in Asian Cities URBAN NEXUS
Nov. 06, 2015
- Metro Manila Partner's Forum for the Adopt-an-Estero/Water Body Program DENR-EMB
September 29-30,2015
- Septage Management Decision Support Tool USAID, Makati
June 1-5, 2015
- Workshop on Septage Management for Municipalities OXFAM
November 11-12,2014
- Network on Asian River Basin Council Asian Development Bank
Nov.13-15, 2014
- Decision Making and Risk Analysis December 4-5, 2013
CSC, Diliman
Quezon City
- Waste Expo Las Vegas Nevada, USA
May 2012

- ADB Water Learning Week ADB Ortigas, Phil.
Nov. 8-11, 2011
- **Study Tour in Seoul, Korea Re : "Adopt-a-River"** Oct. 29- Nov. 1, 2011
- Water Environment Partnership in Asia Sept. 21 – 23, 2011

DENR-WEPA
Philippines
- International Seminar on Corporate River Basin Org. June 22 – 24, 2011
Malang, Indonesia
- Operations and Maintenance of Solid Waste April 12 – 13, 2010
- Construction, Supervision and Monitorin March 3 – 4, 2010
- Procurement March 3 – 4, 2010
- Mitigating Greenhouse Gas Emissions from Livestock & Agro-Indus. Waste Oct. 15 – 16, 2009
World Bank
- Training Workshop on Operating Low Cost Waste Water Treatment for LGU April 25 – 27, 2007
AIM, Makati
- Continuing Capacity Bldg., Program on Watershed Co-Management Oct. 14 – 24, 2006
Sydney, Australia
- ASEAN Water forum Nov. 16 – 20, 2003
Chang-Mai, Thailand
- Studies on Instream Project Dec. 16 – 28, 2000
Arizona, U.S.A.
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- Supervisory Development Course I Aug. 24 – 25, 2000
- Awareness Program on Environmental Mgmt. System Dec. 1 – 3, 1999
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- Community Relations Program June 28 – 30, 1999
U.P. Diliman
- Democratizing the Global Economy for **Women's & Indigenous Groups** June 23 – 26, 1999
- Basic Newsletter Development Course April 21 – 26, 1999
- Supervisory Development Course I Nov. 25 – 28, 1998

PERSONAL PARTICULARS AND PREFERENCES:

Date of Birth: September 23, 1961
Place of Birth: Mabitac, Laguna
Civil Status: Widow
Citizenship: Filipino
Height: 1.57 meters
Weight: 53kilos.
Father's Name: Rogelio K. de Leon
Occupation: Deceased
Mother's Name: Nelia Vicuna Evangelista
Occupation: Retired supervisor
Passport No.:
TIN No.: 124-280-769
Philhealth No.: 080000384422
GSIS No.: 61092300462
PAG-IBIG NO.: 0009-199980-04