



Republic of the Philippines
LAGUNA LAKE DEVELOPMENT AUTHORITY

National Ecology Center, East Avenue, Diliman, Quezon City
Tel. Nos.: 332-2346, 376-4039, 376-4072, 376-4049, 376-4061



Certificate Number: AJA15-0015

05 August 2016

MEMORANDUM CIRCULAR 2016- 06

**SUBJECT : ACCREDITATION OF POLLUTION CONTROL OFFICERS
IN THE LAGUNA DE BAY REGION**

Coverage

This Memorandum Circular shall cover all persons who intends to be accredited as pollution control officer within the Laguna de Bay Region.

It shall apply to all development projects, installations, and activities that discharge liquid waste into and pose a threat to the environment of the Laguna de Bay Region which covers industrial, commercial, manufacturing and agricultural sources.

Qualifications for Accreditation.

Applicants for accreditation should possess the following requirements:

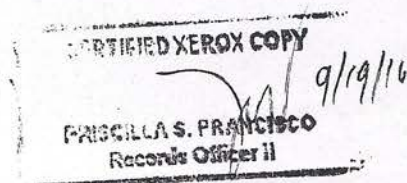
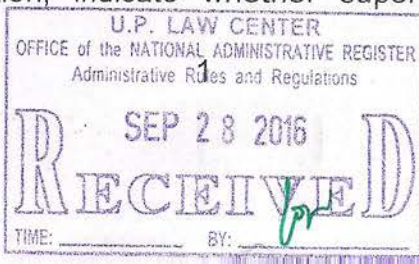
- a. Filipino citizen of legal age.
- b. Regular and full-time employee of the company, who possesses either one or combination of the following qualifications:
 - i. Licensed engineer of appropriate discipline; or
 - ii. Graduate of any four (4) year course; or
 - iii. Has been in the company for the past three (3) years on a supervisory position; or
 - iv. Owner or plant manager regardless of professional qualifications.

Documentary Requirements.

The documentary requirements for accreditation shall be as follows:

- a. Accomplished and notarized application form.
- b. Certificate of employment signed by the Human Resources Officer and certified correct by the Chief Executive Officer/President/Owner/Plant Manager that state the following:

- Current position, indicate whether supervisory or non-supervisory position.



- Educational attainment and government licensure examination, if any.
 - Length of service in the company.
- c. Official designation from the Chief Executive Officer/President/Owner/Plant Manager as PCO, if applicable.
 - d. Certificate of Attendance to a 40-hour accreditation seminar/workshop/training course within the last three (3) months that was conducted by the Authority.

Validity of Accreditation.

Accreditation as PCO shall be parallel with his/her employment with the company during the time such accreditation is applied and issued. Separation from the said company shall bring about revocation of his accreditation.

Further, PCOs shall apply for new accreditation in the following instances:

- a. If an establishment relocates to another location.
- b. If an establishment changes its name due to merger or consolidation or change of ownership.
- c. If the accredited PCO will be transferred to another project, establishment, branch, installation, or facility.
- d. Other analogous circumstances.

Prescriptive Period.

The application for accreditation as pollution control officers shall be submitted to the Authority within three (3) months from the completion of the required 40-hour training/seminar/workshop conducted by the Authority. Otherwise, the said application shall be denied unless the applicant attended anew the required 40-hour training/seminar/workshop.

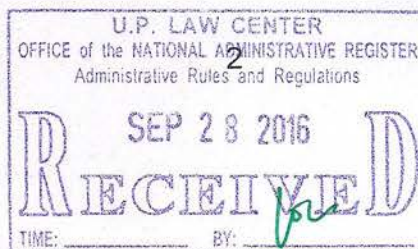
Continuing Environmental Education Seminar.

Accredited pollution control officers are required to attend a 4-hour Continuing Environmental Education Seminar every year as a pre-condition for the renewal of their discharge permit.

PCO for Companies with Multiple Installations or Facilities.

The Authority may allow the accreditation of only one pollution control officer for buildings or properties that are located contiguously with one another, provided that:

- a. Such buildings, installations, or facilities that are located contiguously with one another are owned by only one property developer or company.
- b. The proximity of the buildings, installations, or facilities are with a maximum distance of one (1) kilometer from each other; and



- c. The travel time when going to and from each buildings, installations, or facilities shall not exceed thirty (30) minutes.

Separability Clause

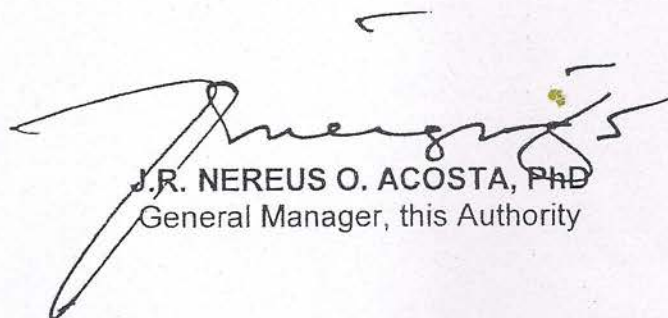
If any portion or provision of this Circular is declared unconstitutional or invalid, the other portions or provisions hereof, which are not affected thereby, shall continue in full force and effect.

Repealing Clause

All existing circulars, orders, and other related issuances that are inconsistent with this Circular shall be deemed revoked and repealed.

Effectivity

This Circular shall take effect 30 days after publication in the newspaper of general circulation and after registration with the Office of the National Register, UP Law Center, Diliman, Quezon City.



J.R. NEREUS O. ACOSTA, PhD
General Manager, this Authority

